



SECURITY PRINTING PRESS

A Unit of Security Printing & Minting Corporation of India Limited (Wholly owned by Government of India)

Mint Compound, Saifabad, Hyderabad-500063

Web: <http://spphyderabad.spmcil.com> Tel: 04023456957/5532

Email: spp.hyd@spmCIL.com Fax: 040-23456687

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Not Transferable

Security Classification: NON-SECURITY

**TENDER DOCUMENT FOR HIRING OF: HIRING OF
TRANSPORTATION SERVICES**

**Tender Number: 6000019179/SPPH/A-II/E-305/2025/4493,
Dated: 21.02.2025**

This Tender Document Contains 34 Pages.

Details of Contact person in SPMCIL regarding this tender:

Name: Kishor P. Khandekar
Designation: Manager and Head Materials
Address: () SPP, Hyderabad

Disclaimer

The information contained in this Bid Document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Security Printing and Minting Corporation Limited (hereafter referred as the "Purchaser") or any of its employees or associated agencies, is provided to Bidder(s) on the terms and conditions set out in this Bid Document and such other terms and conditions subject to which such information is provided.

This Bid Document is not an agreement and is neither an offer nor invitation by the Purchaser to the prospective Bidder(s) or any other party hereunder. The purpose of this Bid Document is to provide the Bidder(s) with information to assist them in the formulation of their proposal submission. This Bid document does not purport to contain all the information Bidder(s) may require. This Bid document may not be appropriate for all bidders, and it is not possible for the Purchaser to consider particular needs of each Bidder. Each Bidder should conduct its own investigation and analysis, and should check the accuracy, reliability, and completeness of the information in this document and obtain independent advice from appropriate sources.

Information provided in this Bid Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Purchaser, its employees and other associated agencies accept no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

This Bid document and ensuing bids; communications and Contracts would alone determine the legal and commercial relationship between the bidders/ contractors and the Purchaser. No other Government or Purchaser's document/ guidelines/ Manuals including its Procurement Manual (which are for internal and official use of its officers), have any locus standii in such a relationship. These documents/ guidelines/ Manuals therefore should not be cited or referred in any legal or dispute resolution or grievance redressal proceedings.

The Purchaser, its employees and other associated agencies make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Bid Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Bid Document and any

assessment, assumption, statement or information contained therein or deemed to form part of this Bid Document or arising in any way for participation in this Bid Stage.

The Purchaser, its employees and other associated agencies also accept no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder(s) upon the statements contained in this Bid Document.

The Purchaser may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Bid Document.

The issue of this Bid Document does not imply that the Purchaser is bound to select Bidder(s) and the Purchaser reserves the right to reject all or any of the Bidders or Bids or to decide to drop the procurement process at any stage without assigning any reason.

The Bidder(s) shall bear all its costs associated with or relating to the preparation and submission of their Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any submission of samples, demonstrations or presentations which may be required by the Purchaser or any other costs incurred in connection with or relating to their Bids. All such costs and expenses will remain with the Bidder(s) and the Purchaser shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder(s) in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

This disclaimer forms an integral part of the Bid document and shall supplement but not supplant the provision of the Bid Document.



Section 1: Notice Inviting Tender (NIT)

6000019179 /SPPH/A-II/E-305/2025

21.02.2025

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Sch d. No.	Brief Description of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	Hiring of Transportation services	1.000 AU	0.00INR	PARTICIPATION IN THIS TENDER IS BY INVITATION ONLY
1	Transportation of Security consignment	1.000AU		
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)			One Bid Express Limited	
Dates of sale of tender documents:			From to during office hours.	
Place of sale of tender documents				
Closing date and time for receipt of tenders			06.03.2025 10:45:00	
Place of receipt of tenders			TENDER BOX AT SECURITY GATE, SPP, HYD	
Time and date of opening of tenders			06.03.2025 11:00:00	
Place of opening of tenders			ADMIN BLOCK, SPP, HYDERABAD	
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)				

2. Description: Hiring of Transportation services as per Section VII "Technical Specifications".

3. Validity of tenders should be for 90 days from the date of opening Tenders.

4. Interested tenderers may obtain further information about this requirement from the above office. They may also visit our website <https://spphyderabad.spmcil.com> for further details.

5. The tender documents are not transferable.

6. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).

8. Undersigned confirms that the required goods mentioned above are not available on GeM as per "GeM - Availability Report and Past Transaction Summary" (GeM - AR&PTS).

a. mentioned in para 1 above or

b. It is not possible to extract GeM - AR&PTS report due to urgency or non-functioning of GeM at that time or due to non-availability of internet connection

Sd/-

(Kishor P. Khandekar)
Manager and Head Materials



Tender Number:6000019179

FOR GENERAL MANAGER & HoD
Security Printing Press,
Saifabad, Hyderabad, Telangana - 500 063
Ph.No.040 - 23253607 / 23253611
FAX: (+) 91-40-2345 6687
Email: spp.hyd@spmcil.com

.....

.....
(Name Designation, Address telephone number etc
of the officer signing the document)

For and on behalf of

.....



Tender Number:6000019179

Section II: General Instructions to Tenderers (GIT)

Part 1: General Instructions Applicable to all type of Tenderers

Please click here or refer to the following link for further details on the instructions of GIT

<https://www.spmcil.com/spmcil/UploadDocument/GIT.pdf>

The Bidders are advised to go through the GIT & understand the instructions.

The Bidders are requested to download all pages by clicking the above said link and should submit the same duly stamped and signed by authorized signatory along with tender document.

Section III: Specific Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sr No	GIT Clause No.	Topic	SIT Provision
01	3.	ELIGIBLE TENDERERS	All services to be provided shall have their origin in India
04	8	PREBID CONFERENCE	Not Applicable
05	9	TIME LIMIT FOR RECEIVING REQUEST FOR CLARIFICATION OF TENDER DOCUMENTS	Within 07 days from the date of uploading of the tender
07	11.2	TENDER CURRENCY	INR, Supplier is requested to quote price within 2 Decimal place. Quotation with price quote beyond 2 decimal place is ignored.
11	14	PVC CLAUSE & FORMULA	No price variation will be permitted
15	19	TENDER VALIDITY	90 days
16	20.4	NUMBER OF COPIES OF TENDERS TO BE SUBMITTED	one original to be submitted.



Tender Number:6000019179

Section IV: General Conditions of Contract (GCC)

Please click here or refer to the following link for further details on the instructions of GCC.

<https://www.spmcil.com/spmcil/UploadDocument/GCC.pdf>

The Bidders are advised to go through the GCC & understand the conditions.

The Bidders are requested to download all pages by clicking the above said link and should submit the same duly stamped and signed by authorized signatory along with tender document.

Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sl.No.	GCC Clause No.	Topic	SCC Provision
10	19.3	OPTION CLAUSE	As Applicable
13	22.	TERMS AND MODE OF PAYMENTS	As mentioned in Section VI of the tender document
14	24.1	QUANTUM OF LD	Applicable
15	25.1	BANK GUARANTEE AND INSURANCE FOR MATERIAL LOANED TO CONTRACTOR	Not applicable
16	33.1	RESOLUTION OF DISPUTES	Not applicable
17	36.3.2,36.3.9	DISPOSAL/ SALE OF SCRAP BY TENDER	Not applicable

Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc.are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money	Remark
1	Hiring of Transportation services	AU	1.000	0.00INR	PARTICIPATION IN THIS TENDER IS BY INVITATION ONLY

2. Description: Hiring of Transportation services as per Section VII "Technical Specifications".
 3. Delivery Period: The transport contract/service for a period of 06 months from the date of issue of Purchase Order.
 4. All the copies of tenders shall be complete in all respects with all their attachment/ enclosures duly numbered and signed on each and every page.
 5. Price bid should be submitted as per format (Section XI - Price Schedule of the tender document). Rate quoted should be on firm price basis. Vague offers like duties as applicable will not be considered.
 6. The successful bidder will be issued the Notification of Award of Contract.
 7. Security Deposit: The successful bidder will be required to pay 5% of the tendered value within 21 days from the date of placement of Notification of Award of Contract to Security Printing Press, Hyderabad, as a Performance Security in the form of Online Payment or Demand Draft or Fixed Deposit Receipt or Bank Guarantee or Insurance Security Bonds from a Scheduled Commercial Bank in India. Performance Bond/Security Deposit shall be valid up to the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and SPP i.e., for 08 months.
 8. Performance Security shall be payable in favour of "Security Printing Press, Hyderabad" and drawn on a Scheduled Commercial Bank in India.
 9. The following are the Bank Account Details for Online Payment for Security Deposit (SD):
Beneficiary Name: Security Printing Press Hyderabad - Collection Account
Account No: 201003481418
IFSC Code: INDB0000004
Bank Name: INDUSIND BANK
Branch address: 1-8-448, SARDAR PATEL ROAD, BEGUMPET, SECUNDERABAD - 500 003
 10. Payment terms : Payment will be made to the firm after successful completion of each consignment and submission of bills with duly certified by consignee.
- NOTE: SPPH GST No. 36AAJCS6111J1Z9 should be mentioned in all the tax invoices and bills.
11. LICENSES AND PERMITS : Wherever applicable, the successful bidder shall ensure himself and also satisfy the Chief General Manager, Security Printing Press, Hyderabad, a Unit of Security Printing And Minting Corporation of India Limited, that the successful bidder possesses the legal licence / permit to use a particular product / process /design / patent. The successful bidder shall be held responsible for all the civil/criminal and tortuous consequences arising from any claim from any third party in this regard.

12. RISK PURCHASE: (a) If the supplier after submission of tender and due acceptance of the same i.e. after issue of Notification of Award of Contract fails to abide by the terms and conditions of these tender documents, or fails to supply the deliverables as per delivery schedule given or at any time repudiates the contract, the purchaser shall have the right to:

i: Invoke the Security-cum-Performance Guarantee if deposited by the supplier and procure stores/services from other agencies at the risk and consequence of the supplier. The cost difference between the alternative arrangement and supplier tendered value will be recovered from the supplier along with other incidental charges, including taxes, insurance etc.

(b) For all the purpose the Notification of Award of contract will be considered acceptance of tender and formal contract pending signing of agreement. Supplier has to abide by all the terms and conditions of tender

13. Submission of tender in envelope with tender number and due date etc with duly filled, signed and stamped. Late tenders shall not be accepted. Tenderers shall submit their offers only on prescribed forms. Tender by telegram/fax /e-mail shall not be accepted. Tender by post/ hand/courier received on or before the due date and time shall be accepted. Postal delay/ delay by courier service etc. shall not be condoned after the due date and time.

14. LIQUIDATED DAMAGES: As a general rule, if the contractor fails to deliver the stores or any installment thereof within the DP or at any time repudiates the contract before expiry of such period, the CFA without prejudice to the right of SPMCIL to recover damages for breach of contract may recover from the contractor as agreed L/ D and not by way of penalty a sum equivalent to 0.5% of the contract price (including taxes and duties) of any stores which the contractor has failed to deliver within the period agreed for delivery in the contract, for each week or part thereof during which the delivery of such stores may be in arrears where delivery thereof is accepted after expiry of the aforesaid period. The total damages shall not exceed value of 10% of the contract price of undelivered goods. The LD cannot exceed the amount stipulated in the contract. [NC Sanyal Vs. Calcutta Stock Exchange (1971)]. In contracts governed by any type of Price Variation Clause (PVC, ERV or Statutory variations) the liquidated damages (if a percentage of the price) will be applicable on the price as varied by the operation of the Price Variation Clause.

15. Tender cancellation: The General Manager & HoD, Security Printing Press, Hyderabad, India reserves the right to accept in part or in full any tender or reject any tender without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award of contract, without incurring any liability, whatsoever to the affected tenderer or tenderers.

16. Termination of Contract: Security Printing Press, Hyderabad reserves the right to terminate the contract at any stage by giving one week's notice. No claim whatsoever shall lie against the SPMCIL on account of such termination of the contract or variation in the quantity.

17. Cancellation of Contract for Default: Without prejudice to any other remedy for breach of contract, like removal from the list of registered supplier, by written notice of default sent to the supplier, the contract may be terminated in whole or in part:

(i) If the supplier fails to deliver any or all of the stores within the time period(s) specified in the contract, or any extension thereof granted.

(ii) If the supplier fails to perform any other obligation under the contract within the period specified in the contract or any extension thereof granted.

18. Termination of Contract for Convenience: After placement of contract, there may be some unforeseen situation compelling SPMCIL to cancel the contract. In such a case, a suitable notice is to be sent to the supplier for cancellation of the contract, in whole or in part, for its (SPMCIL#s) convenience, inter alia, indicating the date with effect from which the termination is to become effective. Depending on the merits of the case, the supplier may have to be suitably compensated on mutually agreed terms for terminating the contract. Suitable provisions to this effect are to be incorporated in the tender document as well as in the resultant contract.



Tender Number:6000019179

19. No revised quotation will be permitted during the validity of the tender.

20. No conditional tender shall be accepted.

Section VII: Technical Specifications

Transportation of Security Consignments from Security Printing Press, Hyderabad to Bhopal (Madhya Pradesh) and Panchkula(Haryana):

1. Material will be transported through closed container vehicle(5MT capacity) which can carry 5 tons of load.
2. The transport contract is valid for a period of 06 months i.e. from As per purchase order.
3. The material offered for transportation in each case should be loaded in the closed metal body trucks to the extent of loading capacity. The awarded firm has to transport such consignment(s) to the destination(s) as intimated by the Security Printing Press, Hyderabad from time to time and to deliver the material to the respective consignee(s) in good and safe condition.
4. One of the executive should co-ordinate for the lifting of the consignments with SPP HYDERABAD.
5. A separate Work Order will be issued by the Security Printing Press, Hyderabad in favour of the awarded firm in each case to undertake the job of transportation of the material. The number and date of such Work Order issued for each consignment, should be mentioned by the awarded firm, on its Bills (submitted in duplicate) and also on all correspondence if any there- of.
6. The freight charges will be paid by the Security Printing Press, Hyderabad after completion of the job of transportation of the material in each case, to the satisfaction of the Security Printing Press, Hyderabad. The bills towards the transportation charges, in each case, should be submitted in duplicate directly by the awarded firm. The freight charges will be paid by SPP at Hyderabad ONLY after delivery of the consignment(s) to the respective consignee(s) in good condition. All the payments shall be made directly by Security Printing Press, Hyderabad to the awarded firm, through NEFT / IFSC /RTGS. A receipt on the firm's letter head should be submitted by the Awarded firm, to the General Manager, Security Printing Press, Hyderabad in each case at the time of taking delivery of the Account Payee Cheque in token of having received the transport charges of the said consignment.
7. The Taxes as per rules in force from time to time will be recovered from the bills of the awarded firm and net amount only will be paid by the Security Printing Press, Hyderabad through NEFT / IFSC /RTGS.
8. The awarded firm, must submit the acknowledgment receipts issued by the respective consignee(s) in each case to the Security Printing Press, Hyderabad in proof of having actually delivered the consignment to the said consignee(s).
9. The stepney/Spare wheel of vehicle should be kept at a convenient place out-side the body of the vehicle for easy access without disturbing the sealed lock or the materials loaded inside.
10. The vehicle should be kept in good condition before leaving the premises of the Security Printing Press, Hyderabad (with the material), to avoid any halt in transit for repairs, etc. The locking device of the vehicle should be kept in good and working condition always.
11. No trans-shipment of the material shall be allowed in any manner. In case, any vehicle(s) breaks down enroute, the awarded firm, should report the matter immediately to the Security Printing Press,Hyderabad by expeditious means of communication and to arrange trans-shipment of the material to the another good and conditioned vehicle at the cost and risk of the awarded firm, after obtaining prior permission from the General Manager, Security Printing Press,Hyderabad or his authorised representative. Such trans-shipment should be carried-out ONLY under the supervision of the officials deputed from Security Printing Press, Hyderabad for this purpose. No extra charges shall be paid by this department in such case(s) in any manner.
12. The vehicle should maintain normal speed and should travel through only shortest and safest route.



13. The consignment in each case should be delivered to the consignee within the stipulated time only during the office hours . The job of unloading the material from the vehicle shall be undertaken by the respective consignee(s) at the destination(s).
14. The licenses, all Inter-state Transport Permits, etc., of the vehicles should be obtained by the awarded firm, it-self at their own cost and this department will not take any responsibility in this regard.
15. No other consignments will be allowed in the vehicle allotted in favour of the Security Printing Press, Hyderabad at the actual time of the journey.
16. The awarded firm, on advance notice of 1 day, should make the vehicles available at the premises of Security Printing Press, Hyderabad in the forenoon required date.
17. Non-supply of the vehicles by the awarded firm, as per the requirements of the Security Printing Press, Hyderabad within the stipulated time and non-compliance of the terms and conditions of this contract by the awarded firm, shall be viewed seriously and the same shall be liable for termination of the contract at the risk and cost of the awarded firm.
18. All precautions should be taken by the awarded firm, to avoid damages to the consignment in each case. The damages caused to the consignments shall be debited to the account of the awarded firm, to the extent of damages sustained.
19. The awarded firm, is responsible for all the risks, damages, losses, lapses and pilferages arising out while transporting the consignments. This department reserves the right to take any action as deemed fit against the awarded firm, as per the rules.
20. The General Manager & HoD of this Press reserves the right to impose extra terms and conditions other than those mentioned above in due course on the grounds of national security, and the same are also binding on the awarded firm, without any obligation.
21. The General Manager & HoD, Security Printing Press, Hyderabad also reserves the right to amend, alter or terminate the transport contract with one month's notice on the grounds of national security (if the circumstances so warrant without assigning any reasons thereof).
22. Non-performance of contractual obligations like entrusting the work to other firms - shall be viewed very seriously and the Competent Authority at SPPH has right to take any action as deemed fit. in the interests of the organization. It is complete responsibility of the awarded firm only for carrying out the tasks as per PO terms and conditions.
23. As per the existing volume of transportation of full truck load consignments to various stations located all-over India, at about 5-6 loads in a month.
24. Awarded firm must be in a position to provide the required number of the vehicles to SPP as per the schedule, for loading the material. In any circumstances, the said awarded firm, should not postpone the requirement of supply of the vehicles for any reasons.
25. In the event of non-supply of the vehicles on stipulated date and time, the SPP reserves the right to engage the services of the other transport companies at its choice, in public interest, for despatch of the consignments at the risk and cost of the said awarded firm., and this condition is binding on awarded firm, during the entire period of the contract.
26. The awarded firm, must note that the supply of the vehicles as desired by the SPP, Hyderabad is very important aspect and the vehicles should be placed at the disposal of SPP, Hyderabad immediately on receipt of intimation and non-performance of contractual obligations in this aspect will be viewed very seriously and the General Manager reserves the right to take any action as deemed fit, in the interests of the organization.



Tender Number:6000019179

27. The above price is only an estimated cost, however payment will be made against each service, destination wise at actuals and as per the bill submitted and certified.



Tender Number:6000019179

Section VIII: Quality Control Requirements

The services will be accepted strictly as per Section - VII Technical Specifications. If any defects are observed or the services found unsuitable, then the same will be rejected and replace the same at service provider's own risk and cost.



Tender Number:6000019179

Section IX: Qualification/Eligibility Criteria

Not Applicable.

Section X: Tender Form

Date.....

To

.....

(complete address of SPMCIL)

Ref: Your Tender document No.dated

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No. -----, dated ----- (*if any*), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (*description of goods and services*) in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – “Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto -----, as required in the GIT clause 19, read with modification, if any in Section-III – “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed/ edited its contents. We realise that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We also solemnly declare as under:

1. MSMEs Status:

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

- (a) Company /Partnership Firm /Proprietary Concern / Society/Trust /NGO/Others (Please Specify):.....
- (b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Deptt. / PSU/ Others:.....

- (c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB etc.):.....
- (d) MSME Registration no. (with copy of registration):.....
- (e) Udyog Aadhaar Memorandum no.....
- (f) Whether Proprietor/ Partner belongs to SC/ ST or Women category. (Please specify names and percentage of shares held by SC/ST Partners):.....

2. Make in India Status:

Having read and understood the Public Procurement (Preference to Make in India PPP_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

(a) Self-Certification for category of supplier:

- Class-I Local Supplier/
 Class-II Local Supplier/
 Non-Local Supplier.

(b) We also declare that

- There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or
 We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order

3. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017

Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23rd July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

- We do not belong to any Country whose bidders are notified as ineligible under this order

4. Debarment Status: Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Depts. of Government of India or by any State Govt:

- Yes (with period of Ban)
 No, We, solemnly declare that neither we nor any of our affiliates or subsidiaries – including subcontractors or suppliers for any part of the contract – do not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations.

5. Penalties for false or misleading declarations: I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self-declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

.....
(Signature with date)
.....

(Name and designation)

Duly authorized to sign tender for and on behalf of

.....
.....

Section XI: Price Schedule

OFFER FORM for Tender No 6000019179/SPPH/A-II/2024-25/4493, dated 21.02.2025

Date of opening: 06.03.2025; Time 11:00 hrs

(This proforma is to be used only for offers of indigenous goods by Indian Bidders. All prices to be in Indian Rupees)

We hereby certify that we are established firm of manufacturers / authorised agents of M/s..... with factories at

We hereby offer to supply the following items at the prices indicated below:

Schedule No	Description	Specification	Unit	Quantity	Total Price per unit (In Indian Rupees) See table below for Break-up of Price	Total value of offer (in Indian Rupees)	Terms of Payments	Delivery Period	Gross weight and dimensions of package per unit
1	2	3	4	5	6	7	8	9	10
1	Hiring of Transportation Services	As per Sec-VII, Scope of Work	AU	1			As per Section VI of tender document	As per Section VI of tender document	

Break-up of Price in Column -6 (In Indian Rupees)

Sl.no.	Basic Rate after considering input GST credit available to vendor	Name of Manufacturer/ OEM (NA)	Country of Origin (NA)	SAC Code	GST % (incl GST Cess if any) with Break-up of CGST/ STGST/ UTGST/ IGST	Per Unit GST Total	Packing & Forwarding in detail	F.O.R. Station of Despatch Price	Freight (& Insurance charges) upto Destination	FOR SPPH Price
	A	B	C	D	E	F	G	H	I	J
1	Bhopal (Madhya.Pradesh)									
2	Panchakula (Haryana)									

1. Scope of Supply: (Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/ Commissioning/ Training/ Technical Support/ incidental services/ software/ accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)

2. Taxation Details:

- a) PAN number
- b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.)
- c) GSTIN number
- d) Registered Address as per GST registration and Place of Delivery for GST Purpose
- e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts)

3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/ Quality Control Requirements and other stipulations in Section VII & VIII – Technical Specifications and Quality Control Requirements; and are thoroughly aware of the nature of stores required and our offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.

4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hc

5. Earnests Money/Bid Guarantee for an amount equal to is enclosed in form of -----(form and reference number, date) as

Dated.....

Signature and seal of *Manufacturer/Bidder*

Note:

- (i) The Bidder may prepare their own offer forms as per this proforma.
- (ii) No change in the proforma is permissible.
- (iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialled by the bidder.
- (iv) Figures in Columns 5 to 7 (both inclusive) and in Break-up of price in column 6, should be in both figures and words.
- (v) This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.

Section XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark “not applicable”.

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Vendor/ Contractor particulars:

- (a) Name of the Company:.....
- (b) Corporate Identity No. (CIN):
- (c) Registration if any with SPMCIL:
- (d) Complete Postal Address:
- (e) Pin code/ ZIP code:
- (f) Telephone nos. (with country/area codes):
- (g) Fax No.: (with country/area codes):
- (h) Cell phone Nos.: (with country/area codes):
- (i) Contact persons /Designation:
- (j) Email IDs:

2. Taxation Details:

- (a) PAN number:
- (b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.):
- (c) GSTIN number:
- (d) Registered Address as per GST registration and Place of Delivery for GST Purpose:
- (e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):

We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....

(Signature with date)

.....

.....

(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)

For and on behalf of

.....

.....

(Name, address, and stamp of the tendering firm)

Section XV: Bank Guarantee Form for Performance Security

PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE GUARANTEE BOND

(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)

Ref

Date

Bank Guarantee No

To,

(Insert Name & Address of the Purchaser)

Dear Sir,

1. Against contract vide Notification for Award of the Tender No

dated covering supply of (hereinafter called the 'contract') entered into between the **(insert name of Purchaser)** (herein after called as the Purchaser) and M/s.....,..... (hereinafter called the 'Contractor'), this is to certify that, at the request of the Contractor, we **(name of the bank)**, are holding in trust in favour of the Purchaser, the amount of **(write the sum here in words)**, to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final and binding on us, and the amount of the said loss or damage shall be paid by us, forthwith on demand and without demur to the Purchaser.

2. We **(name of the bank)**, further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete

conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till, (hereinafter called the 'said date') and that if any claim accrues or arises against us **(name of the bank)**, by virtue of this guarantee before the said date, the same shall be enforceable against us **(name of the bank)**, notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us,..... **(name of the bank)**, by the Purchaser, before the said date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.

3. It is fully understood that this guarantee is effective from the date of the said contract and that we **(name of the bank)**, undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.

4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal.

The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.

5. We..... **(name of the bank)**, further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and conditions relating to the said contracts and we..... **(name of the bank)**, shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date

Place

Signature

(Printed Name)

(Designation)

Witnesses

(Bank's Common Seal)

Section XVI: Contract Form

(Address of SPMCIL's office issuing the contract)

Contract No..... dated.....

This is in continuation to this office' Notification of Award No..... dated

1. Name & address of the Supplier:
2. SPMCIL's Tender document No..... dated..... and subsequent Amendment No....., dated..... (If any), issued by SPMCIL
3. Supplier's Tender No..... dated..... and subsequent communication(s) No..... dated (If any), exchanged between the supplier and SPMCIL in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
 - (i) General Conditions of Contract;
 - (ii) Special Conditions of Contract;
 - (iii) List of Requirements;
 - (iv) Technical Specifications;
 - (v) Quality Control Requirements;
 - (vi) Tender Form furnished by the supplier;
 - (vii) Price Schedule(s) furnished by the supplier in its tender;
 - (viii) Manufacturers' Authorisation Form (if applicable for this tender);
 - (ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section –V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

- (i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in Rs.)	Total price

Any other additional services (if applicable) and cost thereof:

Total value (in figure) _____ (In words) _____

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

(a) Mode(s), stage(s), and place(s) of conducting inspections and tests.

(b) Designation and address of SPMCIL's inspecting officer

(v) Destination and despatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....

(Signature, name, and address of SPMCIL's authorized official)

For and on behalf of.....

Received and accepted this contract

(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:

Section XVII: Letter of Authority for attending a Pre-bid Conference/ Bid Opening

(Refer to clause 24.2 of GIT)

The General Manager

Unit Address

Subject: Authorization for attending bid opening on _____ (date) in the Tender of _____.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate Representative		
Signatures of bidder or Officer authorized to sign the bid Documents on behalf of the bidder.		

Note:

1. Maximum of two representatives will be permitted to attend pre-bid conference/ bid opening. In cases where it is restricted to one, first named representative will be allowed to attend. Alternate representative will be permitted when regular representatives are not able to attend.
2. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused. Bid documents would be available for sale at the site also.
3. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.

Section XVIII: Proforma of Bills for Payments

(Refer Clause 22.6 of GCC)

Name and Address of the Firm.....

Bill No.....Dated.....

Purchase order.....No.....Dated.....

Name and address of the consignee.....

S. No	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. P.	Price per Rs. P.	Amount
Total						

1. GST/ CGST/ SGST/ UTGST/ IGST Amount
2. Freight (if applicable)
3. Excise Duty (if applicable)
4. Packing and Forwarding charges (if applicable)
5. Others (Please specify)
6. PVC Amount (with calculation sheet enclosed)
7. (-) deduction/Discount
8. Net amount payable (in words Rs.)

Despatch detail RR No. other proof of despatch.....

Dated.....(enclosed)

Inspection Certificate No.....Dated.....(enclosed)

Place and Date

Received Rs.....(Rupees).....

We solemnly certify that:

- a. Goods and Services Tax (GST) charged on this Bill is not more than what is payable under the provision of the relevant Act or the Rules made there under.
- b. Goods on which GST has been charged have not been exempted under the GST Act or the rules made there under and the charges on account of GST on these goods are correct under the provisions of that Act or the Rules made there under.
- c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.
- d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.
- e. that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier

Section XIX: NEFT Mandate

(Refer clause 22.2 of GCC)

From: M/s. -----

Date: -----

To:

(Insert Name and Address of Purchaser's Paying Authority as per NIT Clause 1)

Sub: NEFT payments

We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM

1.	Name of City	
2.	Bank Code No.	
3.	Branch Code No.	
4.	Bank's Name	
5.	Branch Address	
6.	Branch Telephone / Fax No.	
7.	Supplier's Account No.	
8.	Type of Account	
9.	IFSC code for NEFT	
10.	IFSC code for RTGS	
11.	Supplier's name as per Account	
12.	MICR Code No.	
In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.		

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and
Signature of authorized
official of the bank